

**BLABY DISTRICT COUNCIL
Forward Plan
FOR THE PERIOD: June to September 2025**

What is the Plan?

It is a list of the Key Decisions to be taken by the Cabinet Executive during the period referred to above. The Council has a statutory duty to prepare this document, in accordance with the Local Government Act 2000 (as amended). The Plan is published 28 clear days before a meeting of Cabinet Executive is to be held. The Plan is available to view at the Council's main offices in Narborough, or on the Council's website, www.blaby.gov.uk.

What is a Key Decision?

Definition of a key decision as detailed in Part 2 Article 11 of the Council's Constitution:

- (i) Is, in value, worth more than £50,000 of the annual revenue budget for the service or function or of the capital allocation to the scheme concerned, or
- (ii) Has a significant impact because it either:
 - Affects individuals or organisations outside the District;
 - Affects individuals or organisations in more than one Ward; or
 - Will have a long term (more than 5 year) or permanent effect on the Council or District
- (iii) Involves significant changes to the policy and budget framework (involves the adoption or amendment of a policy or strategy or to the budgets which the Executive has the power to adopt).

Who makes Key Decisions?

Under the Council's constitution, Key Decisions are made by:

- Cabinet Executive
- The Leader or Deputy Leader (in matters of urgency only)
- Individual officers acting under delegated powers. (it is rare for any decision delegated to an officer to be a Key Decision)

Are only Key Decisions published on the Plan?

The Council has a statutory obligation to publish Key Decisions in the Plan. However, the Council has voluntarily decided to list non-key Cabinet Executive and Council decisions as well. To clarify matters, Key Decisions will be identified on the Plan with a Yes, non-key decisions with a No.

What does the List tell me?

The List gives information about:

- Upcoming Key and Non-Key Decisions (identified by **Yes** or **No** next to them)
- Whether the decision will be made in public or private.
- When decisions are likely to be made.
- Who will make these decisions.
- Who you can contact for further information.

Who are the members of the Cabinet Executive?

The members of the Cabinet Executive and their areas of responsibility are:

• Cllr. Ben Taylor	Leader of the Council & Cabinet Executive	cldr.ben.taylor@blaby.gov.uk
• Cllr. Cheryl Cashmore	Deputy Leader, Finance, People & Transformation	cldr.cheryl.cashmore@blaby.gov.uk
• Cllr. Nick Chapman	Health, Community and Economic Development	cldr.nick.chapman@blaby.gov.uk
• Cllr. Nigel Grundy	Neighbourhood Services & Assets	cldr.nigel.grundy@blaby.gov.uk
• Cllr. Les Phillimore	Housing, Community Safety and Environmental Services	cldr.les.phillimore@blaby.gov.uk
• Cllr. Mike Shirley	Planning and Strategic Growth	cldr.mike.shirley@blaby.gov.uk

What is the role of Overview and Scrutiny?

The Council's Scrutiny Commission's role is to contribute to the development of Council policies, scrutinise decisions of the Cabinet Executive and hold them to account and to consider any matter affecting Blaby District or its citizens. Dates of these meetings can be found on the Council's website.

Who do I contact, and how?

Each entry on the Plan indicates the names of the people to contact about that item. They can be contacted via the switchboard on 0116 275 0555.

Request to view Background Papers

Should you wish to request copies or extracts of any documents listed under the column entitled 'Background Papers', for items which are considered to be Key Decisions, please contact Democratic Services at, Blaby District Council, Desford Road, Narborough, Leicestershire, LE19 2EP. Please note that copies or extracts of documents which contain information of a confidential or exempt nature cannot be disclosed to the public.

Submission of Additional Documents

Additional documents which are deemed relevant to a particular Key Decision item may be submitted to the Cabinet Executive for consideration. Copies of such documents may also be requested under the same process for requesting to view Background Papers.

Confidential and Exempt Information

This list may also include items to be considered which contain confidential or exempt information, but will not disclose any detail of a confidential or exempt nature. Such items will be identified with '(Exempt)' in the report title.

Report Title and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
---	------------------------------	---------------------------	-----------------------------	--------------------------	--	---

June 2025

<u>Air Quality Action Plan 2025-2030</u> To approve the draft Air Quality Action Plan 2025-2030 for appropriate consultation and submission to the Department for Environment, Food & Rural Affairs (Defra) and publication.	None	Cabinet Executive	23 June 2025	Yes	13 June 2025 Councillor Les Phillimore Catherine Redshaw	Public
<u>Air Quality Annual Status Report</u> To approve the Air Quality Annual Status Report 2025 for appropriate consultation and submission to the Department for Environment, Food & Rural Affairs (Defra) and publication.	None	Cabinet Executive	23 June 2025	Yes	13 June 2025 Councillor Les Phillimore Catherine Redshaw	Public

<u>Report Title</u> and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
<u>Annual Governance Statement</u> This report sets out the Annual Governance Statement for 2024/25. The Annual Governance Statement provides a review of the Council's governance arrangements that were in place for 2024/25 and also puts forward an assurance table and actions to further improve the Council's governance arrangements for 2025/26 for consideration and approval.	Delivering Good Governance in Local Government Framework - CIPFA/SOLAC E 2016 Delivering Good Governance in Local Government Guidance Notes for English Authorities CIPFA/SOLAC E 2016	Cabinet Executive	23 June 2025	No	13 June 2025 Councillor Cheryl Cashmore Sarah Pennelli, Executive Director - S.151 Officer	Public
<u>Financial Performance 2024/25</u> This report sets out details of the Council's financial performance against the General Fund revenue budget, Business Rates Retention, Council Tax, and the Capital Programme for the year ended 31st March 2025.	None	Cabinet Executive	23 June 2025	Yes	13 June 2025 Councillor Cheryl Cashmore Joanne Davis, Accountancy Services Manager	Public

Report Title and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
<u>Quarter 1 Treasury Management Update 2025/26</u> This report provides Members with an update on the Council's treasury activities for the quarter ended 30th June 2025, and the economic factors that have affected those activities.	None	Cabinet Executive	23 June 2025	No	13 June 2025 Councillor Cheryl Cashmore Katie Hollis, Finance Group Manager	Public
<u>Appointments to Outside Bodies 2025/26</u> To consider and approve the appointments of Members to serve on Outside Bodies for 2025/26	None.	Cabinet Executive	23 June 2025	No	13 June 2025 Councillor Ben Taylor Sandeep Tiensa, Senior Democratic Services & Scrutiny Officer	Public
<u>Treasury Management Outturn 2024/25</u> The report reviews the Council's treasury management activities undertaken during the 2024/25 financial year and gives details of the prudential and treasury indicators for the same period.	None	Cabinet Executive Council	23 June 2025 8 July 2025	No	Cabinet Executive: 13 June 2025 Council: 27 June 2025 Councillor Cheryl Cashmore Katie Hollis, Finance Group Manager	Public

<u>Report Title</u> and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
--	------------------------------	---------------------------	-----------------------------	--------------------------	--	---

<u>Modern Slavery Report 2025</u> Modern Slavery Report	None	Council	8 July 2025	No	27 June 2025 Councillor Matt Tomeo, Councillor Cheryl Cashmore Sally Dorans, Customer Insight, Experience and Engagement Service Manager	public
--	------	---------	-------------	----	--	--------

September 2025

<u>A Strategic Guide to Empty or Occupied Eyesore Premises</u> The purpose of this strategy is to set out how Blaby District Council will deal with empty or occupied eyesore premises and it is intended to replace the existing empty homes strategy.	Equalities impact assessment Carbon neutral / net zero benefits	Cabinet Executive	15 September 2025	Yes	5 September 2025 Councillor Les Phillimore Anna Farish, Environmental Services Manager, Caroline Harbour, Environmental Health, Housing & Community Services Group Manager	Public
--	--	----------------------	----------------------	-----	---	--------

Report Title and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
<u>Quarter 1 Budget Review 2025/26</u> This report provides Members with an overview of the financial performance against the revenue budget for the quarter ending 30th June 2025.	None	Cabinet Executive	15 September 2025	Yes	5 September 2025 Councillor Cheryl Cashmore Joanne Davis, Accountancy Services Manager	Public
<u>Quarter 1 Capital Programme Review 2025/26</u> This report provides Members an update on expenditure against the Capital Programme for the first quarter of 2025/26.	None	Cabinet Executive Council	15 September 2025 23 September 2025	No	Cabinet Executive: 5 September 2025 Council : 12 September 2025 Councillor Cheryl Cashmore Joanne Davis, Accountancy Services Manager	Public
<u>Quarter 1 Treasury Management Update 2025/26</u> This report provides Members with an update on the Council's treasury activities for the quarter ended 30th June 2025, and the economic factors that have affected those activities.	None	Cabinet Executive Council	15 September 2025 23 September 2025	No	Cabinet Executive: 5 September 2025 Council: 12 September 2025 Councillor Cheryl Cashmore Katie Hollis, Finance Group Manager	Public

<u>Report Title</u> and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?